

## **Friends of Lea School (FOLS) - AGM**

### **Meeting 2 Minutes**

**Monday 24<sup>th</sup> April 2017, 7-8 pm**

#### **1. Attendees**

Linda Frost, Alan Frost, Sarah Greenfield, Sarah Young, Emma Bailey, Jo Green, Jamie Martin and Julie Cuthbert.

#### **2. Apologies**

Emma Sutton, Cara Thornhill, Vanessa Allen and Louise Rogers.

#### **3. Minutes of Previous Meeting**

Linda prepared minutes from the first FOLS AGM and meeting.

The minutes were deemed to be a true and accurate representation of the previous meeting, minutes were signed by Sarah Greenfield and Jo Green - a copy is kept on file.

Copies of the minutes from the previous meeting have been sent to Mrs Woolley and are available to be viewed on the school website.

#### **4. Chairpersons Report**

Linda prepared and read a report reviewing the first full year of the new FOLS committee.

- Linda thanked everyone for their hard work in last year and the time they had given up attending meeting to plan events and support events.
- In the last year, FOLS have successfully held discos, a Christmas Fair, Summer Fair and Easter bingo.

#### **5. Treasurers Report**

Jo prepared a financial review that covered the following points:

- The opening bank balance was £4484, the closing balance for the end of our financial year is £8,538.
- Still missing many bank statements although Jo has been and requested copies from the bank and will do again. FOLS bank statements are supposed to be posted to school.
- There was little in the way of financial information for Jo to follow on from but is now beginning to build own records.

As part of the financial review the possibility of grant/funding application was discussed as we are a registered charity. This is something to be looked into during the forth coming year.

As a committee, we discussed how to spend the money that had been raised. It was decided that FOLS would donate £8000 towards the new outside play area. Mrs Woolley was informed of our decision.

**6. Appointment of Posts**

The following posts have been filled as follows for the forthcoming year.

Chairperson – Linda Frost

Vice Chairperson – Emma Sutton

Secretary – Cara Thornhill

Minutes Secretary – Sarah Greenfield

Treasurer – Jo Green

**Next AGM Meeting – Time and date to be agreed nearer the time to coincide with FOLS meeting.**

**Minutes agreed and verified by:**